



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

15 May 2026

To: MEMBERS OF THE FINANCE, REGENERATION AND PROPERTY  
SCRUTINY SELECT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Regeneration and Property Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 26th May, 2026 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

## AGENDA

1. Guidance for the Conduct of Meetings

5 - 8

## **PART 1 - PUBLIC**

2. Apologies for Absence
3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](http://tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 16

To confirm as a correct record the Notes of the meeting of the Finance, Regeneration and Property Scrutiny Select Committee held on 17 February 2026.

### **Matters for Recommendation to Council**

6. Changes to the Constitution - Financial Procedure Rules 17 - 48

The report recommends changes to the Financial Procedure Rules set out in Part 4 of the Constitution.

### **Matters submitted for Information**

7. Council Tax Administration: Government Response to Consultation 49 - 56

The report updates Members on the Government's response to the consultation on modernising and improving the administration of Council Tax.

8. Work Programme 2026/27 57 - 58

The Work Programme setting out matters to be scrutinised during 2026/27 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

9. Urgent items

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

10. Exclusion of Press and Public 59 - 60

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters for Recommendation to the Cabinet**

11. Lease Arrangements for Tonbridge Farm Sportsground 61 - 74

**(Reason: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information))**

This report sets out a proposal relating to a lease extension at the Tonbridge Farm Sportsground.

12. Urgent items 75 - 76

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr D Harman (Chair)  
Cllr M R Rhodes (Vice-Chair)

Cllr A G Bennison  
Cllr T Bishop  
Cllr P Boxall  
Cllr R I B Cannon  
Cllr L Chapman  
Cllr J Clokey

Cllr W E Palmer  
Cllr B A Parry  
Cllr S Pilgrim  
Cllr K B Tanner  
Cllr C J Williams